



MyChart Family Access Form: For Patient Under 13 Years Old

With Family Access, you can view the health record of a child under 13 years old using MyChart. Only parents and legal guardians may become a Proxy and view a child's health record using MyChart.

Designation as a MyChart Proxy does not give you new rights to give or withdraw consent for the child's procedures, services, admissions, discharges, organ donations, autopsies, or life support, different from the rights you may or may not have today.

To be a Proxy for a child under 13 years old, you must complete this form. By signing this form, you will receive email notifications about the child's MyChart and be able to:

- View the child's Allegheny Health Network electronic health information in MyChart from physicians, hospitals, and other healthcare providers who use the Epic record. This will include information related to diagnosis and/or treatment of HIV, mental health, drug and alcohol-related conditions, pregnancy, and/or sexually transmitted diseases.
- Communicate with the child's healthcare providers on their behalf regarding tests, treatments, medications, medical advice, and administrative issues using MyChart secure messaging.
- Request and schedule appointments on the child's behalf using MyChart.
- Complete health questionnaires and request changes to the child's health record on their behalf using MyChart.

MyChart billing and payment information is only visible to the guarantor of the child's insurance plan. You will not be able to view or act on the child's billing or payment information using MyChart, regardless of your Proxy status, unless you are their guarantor.

By signing this form, I acknowledge the following:

- I have read and understand this MyChart Family Access Form and its terms and conditions and designate myself as a MyChart Proxy of the child's health record.
- The child's treatment will not be affected in any way, whether I sign or do not sign this form. I am not required to sign this form for the child to receive treatment.
- I will remain a MyChart Proxy of the child's health information until one of the following occurs:
 - The child independently consents to certain services where allowed by Pennsylvania law and decides to terminate the Proxy relationship. To terminate the relationship, the child must call the Department of Data Integrity at 412-330-5399 or discuss it with their doctor during a visit.
 - The child voluntarily terminates the Proxy relationship when they are between 13 and 17 years old on the My Family Access Page of MyChart, during a visit with their doctor, or by calling the Department of Data Integrity at 412-330-5399.
 - You terminate your Proxy relationship with the child by calling call the Department of Data Integrity at 412-330-5399.
 - The child dies, and the Proxy relationship is automatically terminated.
 - The child turns 18 years old, and the Proxy relationship is automatically terminated.
- Allegheny Health Network reserves the right to revoke your ability to view the child's health record using MyChart at any time, for any reason.
- If you redisclose the child's protected health information, Allegheny Health Network is not liable for any such redisclosure.

Child

Complete the information below.

Name: _____ Date of Birth: _____

Home Address: _____

City, State, Zip Code: _____

Email Address: _____ Phone: _____

Parent or Legal Guardian

Complete the information below.

Name: _____ Date of Birth: _____

Home Address: _____

City, State, Zip Code: _____

Email Address: _____ Phone: _____

Signature: _____ Date: _____

Please send your completed form to the Allegheny Health Network Department of Data Integrity:

Mail to: Health Information/Medical Records

Attn: Data Integrity

1301 Carlisle Street

Natrona Heights, PA 15065

Fax to: 724.226.7494

Email to: dataintegrity@ahn.org